



Foreign &
Commonwealth
Office

Estates & Security Directorate
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23 October 2017

Francesco Scarito

Dear Mr Scarito,

I am pleased to be able to notify you that you have now satisfied the requirements of the Security Check (SC) process. Keeping your clearance is contingent upon maintaining good security behaviours and reporting any changes in your circumstances as described in the paragraphs below.

	Clearance Start Date	Clearance End Date
Francesco Scarito	20/10/2017	19/10/2024

National security vetting exists to provide a level of assurance as to the trustworthiness, integrity, reliability, and resilience of an individual to handle sensitive government information or assets. Your SC clearance allows you to have access to sensitive assets, the compromise of which, accidental or otherwise, may constitute a criminal offence. As well as following security procedures you have a substantial responsibility to act at all times in a way that will not put you at risk of being unduly influenced, exploited or blackmailed, and to uphold the reputation of your organisation. This is described in 'Maintaining Security Clearances: A guide for staff and contractors'.

As the holder of a SC clearance you have a responsibility to notify your manager and the Personnel Security Team (ESD PST on the GAL - where relevant through completion of a Change of Personal Circumstances form) if, following the granting of your clearance, you:

- Marry / form a Civil Partnership / divorce / dissolve a civil partnership; or have a change of partner with whom you live with or have a significant relationship with; and where you have a change of co-resident (e.g. lodger, housemate, au pair, or live-in domestic staff);
- Receive a Police caution, reprimand, or final warning; are arrested or refused bail; or are convicted of an offence (other than minor road traffic offences);
- Are subject to any type of insolvency proceedings; court repayment plan; or experience financial difficulties.

Such a change could affect your SC clearance but each case would be examined carefully and any action on security clearance would depend on the nature of the change. Failure to disclose a change, particularly where a criminal caution or offence is involved, will be treated less

sympathetically than where you have come forward and been open and honest about your circumstances.

Your discretion is paramount. You must never place yourself in a situation, in the UK or overseas, where you could be open to compromise. For Civil Servants, you are reminded of the requirement at all times to meet the standards of behaviour set out in the Civil Service Code and the Civil Service Management Code. If you do encounter problems or feel something of concern has arisen, for whatever reason, please report the matter as fully as possible to your line manager and the Personnel Security Team.

Vetting is an ongoing process, relevant to the requirement of your job and potentially affected by the changes and actions in your professional and personal life. If you have questions or concerns at any point please talk to your line manager or Personnel Security Team; it is much easier to discuss and address an issue at an early stage than after concerns have been raised.

Any conversations on vetting are dealt with in confidence with Security, HR & Welfare staff involved as appropriate to provide the best support to you and the organisation.

Please keep this letter as confirmation of your clearance. We will contact you again when your SC security clearance is due for a further review.

Yours sincerely

Fiona Graph

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Head of Personnel Security Team, ESD.